

YOUR FINDA BILL /

Finda customers receive an invoice/statement one a month that summaries all their charges, payments and any other transactions for that month.

Your finda statement shows all your account activity for the month in one place.

finda's contact details and GST number.

Please quote your account number when you contact us so we can quickly help you.

Transactions up to the statement period end date are included in this statement. Note this does not necessarily reflect service periods which are shown in the details of each charge.

The due date for your current charges.

This section shows the balance brought forward from your last statement, payments you have made and any other adjustments.

This section summarises your charges for this invoice including the GST that has been charged.

Amount to pay is the total of any previous charges plus current charges.

Payment slip has finda's address so you can place the slip directly in a window envelope.



Customer Ltd
PO Box 111
Customer Bay 9999

TAX INVOICE / STATEMENT

(IRD approved)

GST NO: 50-501-000
PO Box 17345
Greenlane
Auckland 1546
Free call 0800 823 225
accounts@finda.co.nz

ACCOUNT NUMBER 411234567
INVOICE DATE: 28 Feb 15
INVOICE NUMBER: 4112345671528
STATEMENT PERIOD END: 26 Feb 15
DUE DATE: 20 Mar 15

Transactions after 28 Jan 15 will be included in your next invoice

SUMMARY

OPENING BALANCE				287.50
Less payments & adjustments				
Payment received 27 Jan 15 – thank you			-287.50	
TOTAL PAYMENTS & ADJUSTMENTS				-287.50
PREVIOUS CHARGES				0.00
CURRENT CHARGES	AMOUNT	GST	TOTAL	
Current charges: Sample Trading	250.00	37.50	287.50	
TOTAL CURRENT CHARGES	250.00	37.50	287.50	

Payment by Direct Debit is convenient and easy. To set up a Direct Debit Authority go to: finda.co.nz/mybill

TOTAL AMOUNT TO PAY 287.50

PAYMENT SLIP

See over for payment options

ACCOUNT NUMBER 411234567
Amount due 20 Mar 15 287.50
TOTAL AMOUNT TO PAY 287.50

Finda Ltd
Accounts Receivable
PO Box 17345
Greenlane
Auckland 1546

Amount paid



1100 10 100 100 11068 20360 20 1

11000000 108 5 7118 70

CURRENT CHARGES

CUSTOMER: SAMPLE TRADING

CUSTOMER ID: 987654321

FINDA ONLINE

PRODUCT DETAILS	AMOUNT	GST	TOTAL
Platinum Online Ad	250.00	37.50	287.50
Sample Earthmovers Yellow Order Number: X012346			
TOTAL FINDA ONLINE	250.00	37.50	287.50
TOTAL CURRENT CHARGES – SAMPLE TRADING	250.00	37.50	287.50

Your charges for the month are detailed by advertising account and product.

Shows the advertising account for these charges.

PAYING YOUR FINDA BILL

DIRECT DEBIT

The best way to pay is Direct Debit. To set up a Direct Debit for future payments, visit: finda.co.nz/mybill and follow the instructions.

For **this payment** you will need to choose another method such as Internet Banking.

INTERNET BANKING

Pay online directly into our ANZ account: **01-0242-0103440-00**. Select **Finda** from the vendor list. Please ensure you quote your account number **511234567**.

For more payment options visit: finda.co.nz/mybill

CREDIT CARD

To pay by Visa or Mastercard go to: finda.co.nz/mybill

HOW TO CONTACT US

If you would like to speak to a customer service representative please call us on **0800 823 255**.

Easy reference to ways to pay.